

SOUTHERN ASSOCIATION OF COMMUNITY, JUNIOR, AND
TECHNICAL COLLEGES

BOARD MEETING

Sheraton Beach Resort
South Padre Island, Texas

February 10, 1990

Minutes

Members Present

Marilyn C. Beck
Karen A. Bowyer
Carole C. Canfield
Marvin M. Cole
Juliet V. Garcia
M. Rudy Groomes
Milton O. Jones
Barry L. Mellinger
Lex D. Walters

Members Absent

Jim Richardson
Linda Wilson

Call to Order. Juliet V. Garcia, President

- I. Approval of Minutes. The minutes of the December board meeting were adopted with corrections.
- II. Management Sub-Cycles. Management sub-cycles were distributed to all Board members by Marilyn Beck.
- III. Treasurer's Report. After a lengthy discussion, the Treasurer's Report was approved. The Treasurer distributed a listing of member colleges indicating whether or not each college had paid 1989 dues of \$35. The Secretary will draft a letter citing the advantages of SACJTC membership and will print a mailing list by state of the colleges that have not paid 1989-1990 dues. Each board member will receive a copy of the letter and the mailing list of his/her state. The Board member is to then contact each college and request payment. Ron Horvath should receive the Kentucky list, and Barry Mellinger should receive the Louisiana list. The Secretary should write to two-year colleges not on the SACJTC membership list and invite them to join.
On July 1, the Secretary will send bills for 1990-1991 dues of \$50; the President will write a letter to accompany this billing. A second notice will be sent November 1, if necessary.

IV. Report of the Editor. Tickets for the Annual Meeting will be offered for sale in the Fall Newsletter; therefore, the Editor's Management Sub-Cycle was modified. The Secretary will notify each Board member of those in his/her state who have purchased tickets. The Secretary's Management Sub-Cycle was also revised.

A. Spring Newsletter - Articles for the spring newsletter are due by the second week in April. Articles featuring DeKalb College and Sparks Technical College will be submitted by Marvin Cole and Linda Wilson. The "Spotlight on a Leader" will feature John Teel. The newsletter will include a message from the president and a financial statement. Presidents retiring from member institutions will be asked to notify the Board President. A listing of Board members will be included if space is available.

B. Fall Newsletter - The fall newsletter will feature the December meeting. Tom Barton will be spotlighted as a leader. The Editor will identify a college to be highlighted. Presidents retiring from member colleges will be asked to notify the Board President.

C. Occasional Papers - Dennis Johnson will author an Occasional Paper on marketing in the community college. Karen Bowyer will write an Occasional Paper on assessment.

V. Committee Appointments.

A. Nominating Committee - Barry Mellinger (Chairman), Marvin Cole, and Linda Wilson were appointed to serve on the Nominating Committee.

B. Auditing Committee - Rudy Groomes (Chairman), Jim Richardson, and Marvin Cole were appointed to serve on the Auditing Committee.

The Nominating Committee will report at the December Board Meeting, and both committees will report at the Annual Business Meeting.

VI. Annual Meeting.

A. Number of Tickets - Tickets will be offered for sale in the Fall Newsletter. It was decided to confirm 175 persons for the Annual Meeting luncheon and to print 225 tickets for a

possible increase on the day of the meeting.

- B. Date of Meeting - Juliet Garcia, President, will call Jim Rogers and will request that affiliate group meetings be scheduled for two days, 1 1/2 hours each day. She will also request that the SACJTC meeting be scheduled on one of the following dates and times:

Monday, 12:00 - 1:30
Monday, 11:45 - 1:00 or 1:15
Tuesday, 12:00 - 1:30
Tuesday, 11:45 - 1:15.

- C. Annual Meeting Format -

Luncheon
Business Meeting
Recognition of retiring presidents
Each will be presented with a plaque.
Speaker (20 minutes)

- D. Suggestions for speakers - The following were suggested as speakers in priority order as follows:

Governor Campbell, South Carolina
Surgeon-General
Elizabeth Dole, Secretary of the DOL
Governor Clinton, Arkansas

- VII. New Business. Carole Canfield offered her resignation as Secretary-Treasurer citing her reason as her recent resignation from her administrative position at Wallace State Community College. The Board accepted her resignation.

Ron Horvath will be asked to serve as SACJTC Secretary-Treasurer.

NOTE: Ron Horvath has agreed to serve as Secretary-Treasurer of SACJTC.